

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET

E-Mail: BrownCountyCountyBoard@co.brown.wi.us

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public
that the following meetings will be held**

**THE WEEK OF
March 14 – 18, 2016**

MONDAY, MARCH 14, 2016

*4:30 pm	Neville Public Museum Governing Board	3 rd Floor Board Room, Neville Museum 210 Museum Place
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TUESDAY, MARCH 15, 2016

*8:00 am	Land Information Council – <i>Vendor Demonstrations</i>	Room 200, Northern Building 305 E. Walnut Street
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*4:30 pm	Veterans' Recognition Subcommittee	Room 201, Northern Building 305 E. Walnut Street
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WEDNESDAY, MARCH 16, 2016

*6:45 pm	Education & Recreation Committee – <i>Special Meeting</i>	Room 210, City Hall 100 N. Jefferson Street
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*6:45 pm	Human Services Committee – <i>Special Meeting</i>	Room 207, City Hall 100 N. Jefferson Street
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*7:00 pm	Brown County Board of Supervisors	Legislative Room 203, City Hall 100 N. Jefferson Street
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THURSDAY, MARCH 17, 2016

*5:00 pm	Library Board	Central Library 515 Pine Street
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FRIDAY, MARCH 18, 2016

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

NEVILLE PUBLIC MUSEUM GOVERNING BOARD

AGENDA

March 14, 2016

4:30 p.m.

**Neville Public Museum Third Floor
Board Room**

- I. Call meeting to order
- II. Approve/modify agenda
- III. Museum Education: Digital Learning Initiative Update
- IV. Deputy Director: Public Archaeology Program and Temporary Exhibition Update
- V. Museum Director's Report
- VI. Such other matters as authorized by law
- VII. Adjournment

Kevin Kuehn, Chair

Please contact Beth Lemke at 448-7848 if you cannot attend this meeting

Notice is hereby given that action by the Committee may be taken on any of the items, which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

BADKE NOTICE
LAND INFORMATION COUNCIL

Pursuant to Wis. Stat. Section 19.84(2) and(3), notice is hereby given to the public, to the Green Bay Press-Gazette, the official newspaper of Brown County, and to those media who have filed a written request for this notice that a majority of the **Brown County Land Information Council** may be present at the **Northern Building Room 200**, on **Tuesday, March 15, 2016**, at 305 E. Walnut Street, Green Bay, Wisconsin, for vendor demonstrations regarding a new Land Records System / Tax System. For purposes of the open meeting law only, this constitutes a meeting of the Brown County Land Information Council pursuant to State ex rel Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 NW2d 408 (1993), and must be noticed as such, although it is not contemplated that the Brown County Land Information Council will take any formal action at this time.

Please take notice that it is possible additional members of the Brown County Land Information Council will attend, resulting in a majority or quorum of the Council. This may constitute a meeting of the Brown County Land Information Council for purposes of discussion and information gathering relative to this session. This session is for informational gathering only.

The subject matter is the potential replacement of the Land Records System / Tax Assessment software.

Dated this 4th day of March, 2016



Chuck Lamine
Chair of Brown County Land Information Council

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VETERANS SUBCOMMITTEE

Bernie Erickson, Chair

Ed Koslowski, Vice Chair

Louise Dahlke, Rosemary Desisles,

Lynn Geiser, Jim Haskins,

Delores Pierce, Duane Pierce,

Tracy Rosinski, Joe Witkowski

****Running Total of Veterans' Certificates: 1727**

VETERANS' RECOGNITION SUBCOMMITTEE

TUESDAY, MARCH 15, 2016

4:30 pm

Room 201, Northern Building

305 E. Walnut Street

Green Bay, WI

1. Call Meeting to Order.
2. Invocation.
3. Approve/Modify Agenda.
4. Approve/Modify Minutes of January 19, 2016.
5. Update re: Honor Rewards Program.
6. Possible Discussion re: 2016 Veterans' Appreciation Day at the Brown County Fair.
 - a) 25th Anniversary of Desert Storm.
7. Discussion and decision re: non-attending Subcommittee members.
8. Report from CVSO Jerry Polus.
9. Comments from Carl Soderberg.
10. Report from Committee Members Present (Erickson, Dahlke, Desisles, Haskins, Geiser, Koslowski, Pierce, Rosinski & Witkowski).
11. Such Other Matters as Authorized by Law.
12. Adjourn.

Bernie Erickson, Chair

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EDUCATION & RECREATION COMMITTEE

John Van Dyck, Chair
Corrie Campbell, Vice Chair
Tom Katers, Staush Gruszynski, Harold Kaye

SPECIAL EDUCATION & RECREATION COMMITTEE

Wednesday, March 16, 2016

6:45 p.m.

Room 210, City Hall

100 N. Jefferson Street, Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION
ON ANY ITEMS LISTED ON THE AGENDA**

****PLEASE NOTE DATE, TIME & LOCATION****

- I. Call to Order.
- II. Approve/Modify Agenda.

Comments from the Public

Library

1. Discussion and approval of low bid for the lower level work to be done on the Central library.

Other

2. Such other matters as authorized by law.
3. Adjourn.

John Van Dyck, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Dan Robinson, Vice Chair
Erik Hoyer, Dan Haefs, Pat La Violette

SPECIAL HUMAN SERVICES COMMITTEE

Wednesday, March 16, 2016

6:45 p.m.

Room 207, City Hall

100 N. Jefferson Street, Green Bay, WI

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE
ACTION ON ANY ITEM LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.

Comments from the Public

1. Resolution to Approve Support of Family Access Solutions Program.

Other

2. Such other matters as authorized by law.
3. Adjourn.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, March 16, 2016 at 7:00 p.m.,** in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

**** Presentations ****

**Commendations to Supervisor Haefs, Supervisor Jamir, Supervisor Kaye,
Supervisor La Violette and Supervisor Robinson**

1. **Adoption of Agenda.**
2. **Comments from the Public:**
 - a) Must be limited to items not on the agenda.
 - b) State name and address for the record.
 - c) Comments will be limited to five minutes.
 - d) The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.
3. **Approval of Minutes of February 17, 2016.**
4. **Announcements of Supervisors.**
5. **Communications**
 - a) Late Communications.
6. **Appointments:**
County Executive: None.
7. **Reports by:**
 - a) County Executive.
 - b) County Board Chair.

8. **Other Reports:** None.

9. **Standing Committee Reports:**

a) **Report of Administration Committee of February 25, 2016.**

1. Review minutes of:
 - a. Housing Authority (January 18, 2016). Receive and place on file.
2. Communication from Supervisor Campbell to direct Executive or Administration to provide to the full Board of Supervisors an update on the NEWEye Program and Brown County's role in that program including all costs. *No action taken.*
3. Communication from Supervisor Van Dyck re: I propose holding the balance in Treasurer's Budget Account #100-080-001-4907 Gain on Sale of Tax Deeded Lands for purposes of addressing future distressed property issues in the county versus returning the excess funds to the General Fund. To refer to the Treasurer, Planning and Finance to develop the proper accounting line item with the purpose of segregating the funds and development of criteria for those funds.
4. Child Support - Budget Status Financial Report for November, 2015. Receive and place on file.
5. Child Support - Departmental Openings Summary. Receive and place on file.
6. Child Support - Director's Report. Receive and place on file.
7. Corporation Counsel - 2015 to 2016 Carryover Funds. To approve.
8. Corporation Counsel - Monthly Report for January, 2016. Receive and place on file.
9. Technology Services, Monthly Report, Feb 2016. Receive and place on file.
10. Technology Services - Director's Report. Receive and place on file.
11. Human Resources - 2015 to 2016 Carryover Funds. To approve.
12. Human Resources - Budget Adjustment Request (#15-95): Any allocation from a department's fund balance. To approve.
13. Human Resources - Departmental Openings Summary. Receive and place on file.
14. Human Resources - Activity Report. Receive and place on file.
15. Human Resources - February Human Resources Report. Receive and place on file.
16. Dept. of Admin. - 2015 to 2016 Carryover Funds. To approve.
17. Dept. of Admin. - Budget Adjustment Request (#15-92): Reallocation of up to 10% of the originally appropriated funds between and levels of appropriation (based on lesser of originally appropriated amounts). To approve.
18. Dept. of Admin. - Departmental Opening Summary. Receive and place on file.
19. Dept. of Admin. - Budget Adjustment Log. Receive and place on file.
20. Dept. of Admin. - Director's Report. Receive and place on file.
21. Audit of bills. To pay the bills.

b) **Report of Education & Recreation Committee of March 3, 2016.**

1. Review Minutes of:
 - a. Library Board (January 21, 2016, February 9, 2016). Receive and place on file.
2. Golf Course - Superintendent's Report. Receive and place on file.
3. Park Mgmt. - Discussion re: The Fox River State Trail Plowing in Allouez. To direct staff to work with Allouez, De Pere and Green Bay to facilitate MOU's with each community so it can expanse from Porlier St. to Rockland.
4. Park Mgmt. - Discussion re: Adventure Park Business Plan. Receive and place on file.
5. Park Mgmt. - January 2016 Park Attendance and Field Staff Reports. Receive and place on file.
6. Park Mgmt. - Assistant Director's Report. Receive and place on file.
7. Park Mgmt. - 2015 to 2016 Carryover Funds. To approve.
8. NEW Zoo - Director's Report and ZOO Monthly Activity Reports for March, 2016. Receive and place on file.
9. NEW Zoo - 2015 to 2016 Carryover Funds. To approve.
10. Museum Director's Report. Receive and place on file.

11. Library - Presentation of the 2015 Annual Report to State. Receive and place on file.
12. Library - Director's Report. Receive and place on file.
13. Library - 2015 to 2016 Carryover Funds. To approve.
14. Audit of bills. To pay the bills.

bi) Report of Special Education & Recreation Committee of March 16, 2016.

1. Library – Discussion and approval of low bid for the lower level work to be done on the Central library. *Motion pending Special Ed & Rec meeting of March 16, 2016.*

c) Report of Executive Committee of March 7, 2016.

1. Vacant Budgeted Positions - Child Support – Clerk/Typist II - Vacated – 2/15/16.
2. Vacant Budgeted Positions - Clerk of Courts – Deputy Clerk of Courts I - Vacated – 2/29/16.
3. Vacant Budgeted Positions - Clerk of Courts – Deputy Clerk of Courts I (.8 FTE) - Vacated – 3/7/16.
4. Vacant Budgeted Positions - District Attorney – Legal Assistant I - Vacated – 3/11/16.
5. Vacant Budgeted Positions - Human Resources – Human Resources Associate - Vacated – 3/11/16.
6. Vacant Budgeted Positions - Human Services – Economic Support Specialist - Vacated – 2/1/16.
7. Vacant Budgeted Positions - Human Services – Lead Economic Support Specialist - Vacated – 2/8/16.
8. Vacant Budgeted Positions - Human Services – Financial Supervisor - Vacated – 2/12/16.
9. Vacant Budgeted Positions - Planning & Land Services – Admin Secretary - Vacated – 3/1/16.
10. Vacant Budgeted Positions - Planning & Land Services – Survey Crew Chief - Vacated – 2/29/16.
11. Vacant Budgeted Positions - Public Works (Facilities) – Housekeeper (.5 FTE) - Vacated – 2/1/16.
12. Vacant Budgeted Positions - Public Works (Facilities) – Housekeeper Lead - Vacated – 3/1/16.
13. Vacant Budgeted Positions - Public Works (Highway) – Superintendent - Vacated – 3/4/16.
14. Vacant Budgeted Positions - UW-Extension – Secretary III (.5 FTE) - Vacated – 2/26/16.
 - i. Suspend the rules and take Items 1-14 together.
 - ii. Approve Items 1-14.
15. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the legal bills.
16. Communication from Supervisor Evans re: Discussion on the possible uses for the savings in the reduction of bond payments. Maintenance, promotion of Brown County, Room Tax Stabilization Fund. To hold one month.
17. Resolution re: Change in Table of Organization for the Health Department Public Health Educator. To approve. See Resolutions & Ordinances.
18. Ordinance Amending Sections 4.93 of Chapter 4 of the Brown County Code entitled "Grievance Procedure." To hold one month. See Resolutions & Ordinances.
19. County Executive Report. *No report; no action taken.*
20. Internal Auditor Report.
 - a. Monthly Status Update (February 1 – February 29, 2016). Receive and place on file.
21. Human Resources Report. Receive and place on file.
 - a. Discussion regarding the calculation for the wage adjustment of the .5%, 1%, 2% and 3%.
February Motion: To refer back to Administration to recalculate the 2016 wage increases to compare the 2015 pay to the 2015 market rates and bring back fiscal impact in a month. To approve the 2% and have Administration draft a resolution to change the rounding.
 - b. Review and approval of Request for Services for Employee Classification and Compensation Study. To approve the RFP as presented.

d) Report of Human Services Committee of February 24, 2016.

1. Review Minutes of:
 - a) Human Services Board (December 10, 2015, January 14, 2016 & February 11, 2016).
 - b) Mental Health Ad Hoc Committee (December 3, 2015). To approve Items 1a&b.
2. Communication from Supervisor Zima re: That the County Board review the charges made to bars and restaurants for their licenses to determine if they're being charged inappropriately, if there are

- two beverage bars within the respective facility. Also, please notify the Brown County Tavern League as they have an interest in this matter. Receive and place on file. Carried 3 to 1.
3. Communication from Supervisor Campbell re: To direct Health and Human Services Committee to look into possible ways to continue court-appointed, supervised visit program. That our Family Court Commissioners and Brown County Judges continue to refer families. For Family Access Solutions to talk to staff, have a conversation to see if something can be worked out for them to work together on this and to continue the program in some level if it makes sense for the county as well as your program and to be open to the possibility of bringing something to the March County Board meeting for discussion and refer it to Public Safety for consideration to fund it.
 4. Communication from Supervisor Campbell re: To look into an increase to nine members, the Brown County Board of Health to include another Brown County Board Supervisor, preferably from the rural area of Brown County. Receive and place on file.
 5. Communication from Supervisor Hoyer re: In light of Health Director's request for more assistance in researching the health impacts of wind turbines and due to the way that this single issue has dominated and perhaps overwhelmed the conversation, direction, and makeup of the Health Board, I propose that a separate task force be formed to study the health impacts of wind turbines; this task force would be composed of scientists, physicians, citizens, and supervisors. This will allow the Health Board to more comprehensively focus on the myriad of health issues faced by Brown County citizenry while this new group could specifically pursue answers to the health issues faced by the citizens most impacted by wind turbines. Receive and place on file.
 6. Communication from Chair Evans re: To review the holiday work schedule at the Community Treatment Center. Receive and place on file.
 7. Health Dept. & Veterans Service Office - 2015-2016 Carryover Funds. To approve.
 8. Human Services Dept. - 2015-2016 Carryover Funds. To approve.
 9. Human Services Dept. - Budget Adjustment Request (#15-91): Any increase in expenses with an offsetting increase in revenue. To approve.
 10. Human Services Dept. - Executive Director's Report. Receive and place on file.
 11. Human Services Dept. - Financial Report for Community Treatment and Community Programs. Receive and place on file.
 12. Human Services Dept. - Statistical Reports.
 - a) CTC Staff – Double Shifts Worked.
 - b) Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
 - c) Monthly Inpatient Data – Bellin Psychiatric Center.
 - d) Child Protection – Child Abuse/Neglect Report.
 - e) Monthly Contract Update.
 - i. To suspend the rules and take Items 12a-e together.
 - ii. Receive and place on file Items 12a-e.
 13. Human Services Dept. - Request for New Non-Continuous Vendor. To approve.
 - 13a. Health Dept. - Resolution re: Change in Table of Organization for the Health Department Public Health Educator. To approve. See Resolutions & Ordinances.
 - 13ai. Health Dept. - Budget Adjustment Request (16-10): Any increase in expenses with an offsetting increase in revenue. To approve.
 - 13b. Health Dept. - Director's Report. *No action taken.*
 - 13bi. Health Dept. - What are the plans for the Brown County Health Department as it pertains to the Zika Virus for this upcoming spring and/or summer for Brown County? Receive and place on file.
 - 13bii. Health Dept. - Per your decision as it relates to your decision regarding the wind turbines and that they do not affect people in Brown County (per your presentation at the last Human Services Committee). Please provide the written document(s)/report(s) you used for your disposition of each document submitted to you, including how it met or failed to meet each of the 8 criteria you used for selecting documents you felt either met or failed to meet your criteria. The public has asked for this and I feel it is warranted as we have a transparent government and it is important for people to see how you came to your conclusion. Receive and place on file.
 14. Audit of bills. To pay the bills.

di) Report of Special Human Services Committee of March 16, 2016.

1. Resolution to Approve Support of Family Access Solutions Programs. *Motion pending Special Human Services meeting of March 16, 2016.*

e) Report of Planning, Development and Transportation Committee of February 22, 2016.

1. Review minutes of:
 - a. Harbor Commission (December 14, 2015). Receive and place on file.
 - b. Planning Commission Board of Directors (November 4, 2015). Receive and place on file.
2. Communication from Supervisor Schadewald re: This letter is my request for the revenue received from Duke Energy for the Shirley Wind Farm to be allocated toward a medical study of the effects of the Shirley Wind Farm wind turbines on the health of local residents. Receive and place on file.
3. Communication from Supervisor Gruszynski re: That Brown County create a subcommittee to recommend a redistricting proposal for possible mapping criteria, map content and the establishment of a citizen redistricting commission consisting of 9 members to evaluate this proposal and redistricting reform. The subcommittee will be made up of three county supervisors, a League of Women's Voters of Greater Green Bay representative, a J.O.S.H.U.A. representative, a Migration Advocacy Network representative and a political science professor from University of Wisconsin Green Bay or St. Norbert College. Receive and place on file.
4. Communication from Supervisor Van Dyck re: As soon as weather permits, request that the Highway Department conduct an updated traffic study of Hwy ZZ. To do a traffic county this spring, weather permitting and with the amendment by Supervisor Landwehr to ask for it to be brought back to committee as soon as it was completed.
5. Airport - Ground Transportation Ordinance update. Receive and place on file.
6. Airport - Departmental Openings Summary. Receive and place on file.
7. Airport - Director's Report. Receive and place on file.
8. Planning Comm. - Update re: Development of the Brown County Farm property – *standing item.* Receive and place on file.
9. Public Works - Summary of Operations. Receive and place on file.
10. Public Works - Discussion regarding Public Works Policies. Receive and place on file.
11. Public Works - Director's Report. Receive and place on file.
12. Port & Resource Recovery - Resolution Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program and Statement of Intentions. To approve. See Resolutions & Ordinances.
13. Port & Resource Recovery - 2015 Port Annual Report. To approve.
14. Port & Resource Recovery - Corps Final Accounting for the Cat Island Project. To approve.
15. Open Session: Discussion and possible action regarding an interim investigation on certain disciplinary activities in the Brown County Public Works Department. Enter into closed session.
16. Closed Session: A non-evidentiary closed session to discuss an interim investigation on certain disciplinary activities in the Brown County Public Works Department. Pursuant to Wis. Stat. § 19.85(1)(b), any meeting of a governmental body may be convened in closed session for purposes of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter. And, pursuant to Wis. Stat., § 19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Return to regular order of business.
17. Reconvene in Open Session: Discussion and possible action regarding an interim investigation on certain disciplinary activities in the Brown County Public Works Department. *No action taken.*
18. Audit of bills. *No action taken.*

f) Report of Land Conservation Subcommittee of February 22, 2016.

1. Departmental Openings Summary. Receive and place on file.
2. Director's Report. *No action taken.*

g) Report of Public Safety Committee of March 2, 2016.

1. Review Minutes of:
 - a. Fire Investigation Task Force Board of Directors (December 17, 2015). Receive and place on file.
 - b. Fire Investigation Task Force General Membership (December 3, 2015). Receive and place on file.
 - c. Traffic Safety Commission (January 21, 2016). Receive and place on file.
2. District Attorney - 2015 to 2016 Carryover Funds. To approve.
3. Public Safety Communications - 2015 to 2016 Carryover Funds. To approve.
4. Public Safety Communications - Director's Report. Receive and place on file.
5. Sheriff - 2015 to 2016 Carryover Funds. To approve.
6. Sheriff - Budget Adjustment (#16-11): Any allocation from the County's General Fund – To utilize anticipated excess funds from 2015 to address items not included in 2016 adopted budget: \$175,262 for Jail door security upgrades plus \$64,000 for two K-9 vehicles – To be distributed prior to meeting. Receive and place on file.
7. Sheriff's Report. Receive and place on file.
8. Medical Examiner Activity Spreadsheet. Receive and place on file.
9. Referred from Human Services Committee - Communication from Supervisor Campbell re: To direct Health and Human Services Committee to look into possible ways to continue court-appointed, supervised visit program. That our Family Court Commissioners and Brown County Judges continue to refer families. *Referred from February 24, 2016 Human Services Committee by the following motion: For Family Access Solution Program to talk to staff, have a conversation to see if something can be worked out for them to work together on this and to continue the program in some level if it makes sense for the county as well as their program and to be open to the possibility of bringing something to the March County Board meeting for discussion. Also refer it to Public Safety for consideration to fund it. To take \$60,000 out of the mental health initiative for funding of the Family Access Solutions program and ask the Human Services Committee to hold a special meeting prior to the next County Board meeting to approve the resolution for said transfer.*
10. Audit of bills. To approve the bills.

10. Resolutions & Ordinances:

Budget Adjustments Requiring County Board Approval

- a. Resolution Approving Budget Adjustments to Various Department Budgets.

Executive Committee

- b. Ordinance Amending Sections 4.93 of Chapter 4 of the Brown County Code entitled "Grievance Procedure." Motion made at Exec Cmte: To hold one month.

Executive Committee and Human Services Committee

- c. Resolution re: Change in Table of Organization for the Health Department Public Health Educator. Motion made at Exec Cmte: To approve; Motion made at Human Services Cmte: To approve.

Special Human Services Committee

- d. Resolution to Approve Support of Family Access Solutions Programs. *Motion pending Special Human Services meeting of March 16, 2016.*

Planning, Development & Transportation Committee

- e. Resolution Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program and Statement of Intentions. Motion made at PD&T: To approve.

11. Closed Sessions:

Planning, Development & Transportation Committee:

- a) Open Session: Discussion and possible action regarding an interim investigation on certain disciplinary activities in the Brown County Public Works Department.
 - b) Closed Session: A non-evidentiary closed session to discuss an interim investigation on certain disciplinary activities in the Brown County Public Works Department. Pursuant to Wis. Stat. § 19.85(1)(b), any meeting of a governmental body may be convened in closed session for purposes of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter. And, pursuant to Wis. Stat., § 19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
 - c) Reconvene in Open Session: Discussion and possible action regarding an interim investigation on certain disciplinary activities in the Brown County Public Works Department.
12. Such other matter as authorized by law.
13. Bills over \$5,000 for period ending February 29, 2016.
14. Closing Roll Call.
15. Adjournment to Wednesday, April 19, 2016 at 9:30 a.m., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin

Submitted by:



Patrick W. Moynihan, Jr. Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(e) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.



BROWN COUNTY LIBRARY
515 PINE STREET GREEN BAY, WI 54301-5194

PHONE (920) 448-5810
FAX (920) 448-4364

BRIAN M. SIMONS
EXECUTIVE DIRECTOR

Simons_BM@co.brown.wi.us
www.browncountylibrary.org

"Connecting people, ideas, and community."

BROWN COUNTY LIBRARY BOARD

Central Library

Thursday, March 17, 2016

5:00 p.m.

AGENDA

1. Call to Order
2. Approve Agenda and Minutes
3. Communications and Open Forum for the Public
4. Library Business
 - a. Technology Report
 - b. Financial Manager's Report, Bills and Donations
 - c. Approve 2015 Carryover
 - d. Facilities Report
 - e. Discussion and Possible Action on Ranked Projects Using 425 Bonded Funds
5. Approve Electronic Device Use Policy
6. Old Business
7. Nicolet Federated Library System
 - a. Approve Resource Library Agreement (RLA)
8. President's Report
9. Library Director's Report
 - a. Director's Annual Review- Distribution of Materials
10. Such Other Matters as are Authorized by Law
11. Adjournment

Notice is hereby given that action by the Library Board may be taken on any of the items which are described or listed in this agenda.

Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made.

Dr. Christopher Wagner
Secretary

Have you considered remembering the Friends of the Brown County Library in your will or estate?





MARCH 2016

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2 Public Safety 11:00 am	3 Ed & Rec @ Museum 5:30 pm	4	5
6	7 Executive Cmte 5:30 pm	8	9	10	11	12
13 	14	15 Veterans Recognition Subcmte 4:30 pm	16 Spc Ed&Rec 6:45pm Spc HumSvc 6:45pm Board of Supervisors 7:00 pm	17 	18	19
20	21	22	23 Human Svc 5:30 pm	24 Admin 5:30 pm	25	26
27 	28 Land Con 6 pm PD&T 6:15 pm	29	30	31		



APRIL 2016

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5 	6 Public Safety 11am NOTE: Ed & Rec @ SW Branch Library 5:30 pm	7 CJCB 8:00am	8	9
10	11 Executive Cmte 5:30 pm	12	13	14	15 Mental Health Ad Hoc 12:00 pm	16
17	18	19 Board of Supervisors Organizational Mtg 9:30 am Veterans Recognition Subcmte 4:30 pm	20	21	22 	23
24	25 Land Con 5 pm PD&T 5:15 pm	26	27 Human Svc 5:30 pm	28 Admin 5:30 pm	29	30

BROWN COUNTY COMMITTEE MINUTES

- Board of Adjustment (March 7, 2016).
- Children with Disabilities Education Board (March 2, 2016).
- Neville Public Museum Governing Board (February 8, 2016).
- Planning Commission Board of Directors (November 4, 2015).
- Planning Commission Board of Directors Transportation Subcommittee (January 26, 2015; February 24, 2015; March 30, 2015; May 18, 2015 and September 14, 2015).

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

MINUTES FOR THE MARCH 7, 2016, BOARD OF ADJUSTMENT

The following are the results of a public hearing that was held before the Board of Adjustment ("Board"), created under and by virtue of the Brown County Shorelands and Wetlands Ordinance, Chapter 22; Private Sewage System Ordinance, Chapter 11; and Floodplains Ordinance, Chapter 23, in Room 391, 3rd floor of the Northern Building, 305 E. Walnut St., Green Bay, at 4:30 p.m. on Monday the 7th day of March, 2016. The appeal taken by Bryan and Melissa Bruss denying their request for a house 70 feet from the Ordinary High Water Mark of tributary to Bower Creek was **approved**. The normal setback is 75 feet. The property is lot 96 of Meadow Ridge Replat in the Town of Ledgeview at 2235 Meadow Ridge Drive, Parcel # D-1025 ("Property").

VOTE 2-0

Dated this 8th day of March, 2016.

Brown County Board of Adjustment
Bill Ullmer
Richard Huxford
Tom Perock-excused
Vacant-Alternate

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Wednesday , March 2, 2016

Board Members Present: B. Clancy, J. Mitchell, B. Osgood,

Board Members Excused: S. King

Others Present: B. Natelle, A. Nizzia, C. Maricque

1. Call to order - 4:00 p.m. – B. Clancy called the meeting to order.
2. Action Item: Approval of Board Minutes December 8, 2015: J. Mitchell moved to approve the minutes of the December 8, 2015 Board meeting. B. Osgood seconded the motion. Motion carried.
3. Correspondence: None
4. Action Item: Approval of Agenda. B. Osgood moved to approve the agenda J. Mitchell seconded the motion. Motion carried.
5. Action Item: Donations:
 - Steven & Michelle Vermeulen - \$600 in honor of Jenny Vermeulen
 - John & Engrid Meng, Inc. \$9,000 – 1st installment of pledge
 - Veterans of Foreign Wars - \$50
 - Dr. Goolsby - \$140
 - Wayne & Judith Schaut – \$50 In Memory of Jacob Van Lanen – to be used by students who can't afford an outing
 - Dahlin Family – small toys
 - Dahlin Family – craft supplies
 - Dahlin Family – Straw therapy kit
 - Dahlin Family – weighted vest
 - Agnes Frisque – Hand knitted hats, mittens and a lap blanket
 - De Pere Kiwanis Club – 30 tickets to their Pancake and Porkie Breakfast
 - Mr. & Mrs. Dick Rankin – a HUGE pumpkin
 - Pat Ross/BC Assoc. for Home & Community Education – bags of office/school supplies, and 90 pieces of silverware.
 - Pat Schmidt/Country Critters – Many new hats & mittens
 - William & Judith Kiley – \$50
 - De Pere Greenhouse & Floral – huge poinsettia plant
 - Fenton Wiericks Tree Farm – a flocked Christmas tree
 - Cindy Kobiela - \$500 – SCY wish list items
 - Weyers Family Foundation - \$25,000 (1 of 2 payments)
 - Mary Jo Ryan – rope lights for the waterfall
 - Bob Atwell - \$500 (in honor of our students caroling)
 - Peter & Jaime Halbach-Schmidt Boat Lift & Docks - \$1,000 in memory of Ted Schmidt.
 - Patricia Schneider - \$20,000
 - Mr. & Mrs. Haevers - \$100
 - Mr. & Mrs. Loppnow - \$100

Mr. & Mrs. Ellsworth - \$10,000
 Prestige/Reindl Builders – Cabinets
 KC Stock Foundation - \$150,000
 De Pere Christian Outreach - \$10,000
 Kevin Lamers - \$246.59 – All School Movie
 Tom & Anne Danen - \$50
 Dr. Philip Goolsby - \$120 (Aurora Health Care Employee Partnership Campaign)
 Lauren Vivian - \$145 – Perry's Classroom
 Patricia Wadzinski - \$500 – Music Department
 Luna Café - \$168 – Music Department
 Sidekicks – 31 \$50 Walmart gift cards
 Schoolhouse Agency - \$20 Jessica Meyer's classroom
 Hank & Pat Mencheski – 220 jars of honey for holiday treat bags
 Chuck Bilgo & Christian – stuffed teddy bears
 Wayne & Judith Schaut - \$50 – For students who can't afford an outing
 Lady of Lourdes – hats, mittens, scarves
 Lauren Vivian - \$200
 Kate Mathews – wall decal with school logo
 Jessica Meyer's classroom – 4 handmade ornaments for the BCCDEB
 US Venture/Schmidt Family Foundation, Inc. & Chris Zabel - \$479
 The George Kress Foundation - \$62,500 – Payment 2 of 4
 Target Take Charge of Education - \$303.87
 S.A.M.S Annual Golf Outing - \$369.19 – Karen Klister's Room
 S.A.M.S Annual Golf Outing - \$1,000
 Larry Franke - \$1,000

J. Mitchell moved to accept these generous donations. B. Osgood seconded the motion. Motion carried.

6. Action Item: Financial Report: J. Mitchell moved to accept and place on file financial reports ending the months of November, December 2015 and January 2016. B. Osgood seconded the motion. Motion carried.

7. Action Item: Administrators Report:

February was a wonderful month for kindness and giving-

- There was a carnation sale and sold over 500 carnations. Students worked on writing skills, math skills and social skills.
- Classrooms also picked names out of a hat and delivered acts/messages of kindness and got to know students in other classrooms better.
- The school continued with the Healthy Happy Hopp Kick Off and will continue to work on staying healthy through exercise, eating well and being a germ buster. As a reward for demonstrating these skills, the students have earned an all school movie day at the De Pere Cinema.

March will be an exciting month-

- There are 2 basketball games with NEWCHAA planned on March 11 and 18. Students will run a concession stand, cheer their classmates on and demonstrate good sportsmanship.
- Mr. Bill Clancy and the Irish dancers will perform on the March 17th.

J. Mitchell moved to approve the Administrators Report. B. Osgood seconded the motion. Motion carried.

8. Action Item: Parent Organization: The Seroogy Easter Eggs will be monogrammed this week by parent volunteers. The Winter Blast had a nice turnout. One of the families who won the Sensory Court Yard visit will be having their party later this month.

9. Payment of Bills: B. Osgood moved to approve the bills for the month ending January 2016. J. Mitchell seconded the motion. Motion carried.

10. Resignation to Retirement:

A letter was read from S. Simons who has been a teacher for Syble Hopp School for the past 16 years. Ms. Simon has worked as an Early Childhood teacher to the middle school grades where she taught children with ID. She is teaching for us in the Wrightstown School District. She is retiring at the end of the 2015-2016 school year. She will be missed. J. Mitchell moved to approve the resignation with thanks for Ms. Simons work with children. B. Osgood seconded the motion. Motion carried.

11. Approval of Replacement Position:

Ms. Lenz completed her practicum hours at Syble Hopp School while she was a student at NWTC. She then worked as an Instructional Aide at Syble Hopp School for six years. Ms. Lenz has gone back to school to complete her special education teaching degree and most recently is completing her student teaching. She will be fully certified in special education by June 2016. It is requested the board to consider J. Lenz for hire for the 2016-2017 school year as a teacher at Syble Hopp School.

J. Mitchell moved to offer J. Lenz a position as teacher at Syble Hopp School for the 2016-2017 school year. B. Osgood seconded the motion. Motion carried.

Ms. C. Miller is completing her student teaching in Wausau in the area of ID. She is graduating from Stevens Point in June 2016. She comes with excellent recommendations and references. Ms. Miller will be fully certified in the field of ID in June 2016. It is requested the board to consider Ms. Miller for hire for the 2016-2017 school year as a teacher in our Denmark school program.

J. Mitchell moved to offer C. Miller a position as teacher at the Denmark School program for the 2016-2017 school year. B. Osgood seconded the motion. Motion carried.

12. Adjournment to Executive Session: J. Mitchell moved to executive session and reconvene in open session as allowed by WI Stats 19.85 (1)(c)(e)(f)(i) to discuss teacher evaluations and staff requests at 4:37pm. B. Osgood seconded the motion. Motion carried.
- 13 Action Item Adjournment: B. Osgood moved to adjourn the meeting at 4:45pm. J. Mitchell seconded the motion. Motion carried

NEVILLE PUBLIC MUSEUM
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS
NEVILLEPUBLICMUSEUM.ORG

PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, February 8, 2016 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Erik Hoyer, Tom Sieber, Sandy Juno, Kramer Rock, and Terri Trantow
ALSO PRESENT: Louise Pfotenhauer, James Peth, Kevin Cullen, Kasha Huntowski, and Beth Lemke

CALL MEETING TO ORDER

1. Chairman Kuehn called the meeting to order at 4:34PM. Chair Kuehn welcomed new member Neville Public Museum Foundation Chair Terri Trantow to the committee.

2. APPROVE/MODIFY AGENDA

Motion made by Erik Hoyer and seconded by Tom Sieber to approve the agenda.
Vote taken. MOTION APPROVED UNANIMOUSLY.

3. Collection Manager Update: Museum Director Lemke asked Collections Manager Louise Pfotenhauer to present to the committee the Neville Public Museum's role and responsibility in regards to the Native American Graves Protection and Repatriation Act (NAGPRA) that became Public Law 101-601 on November 16, 1990.

Collections Manager Pfotenhauer shared the following: The Neville Public Museum of Brown County is an accredited cultural institution that champions history, science and art. Located in downtown Green Bay, Wisconsin, the museum is dedicated to the collection and preservation of significant objects relevant to Northeast Wisconsin and the Upper Peninsula of Michigan. The museum seeks to bridge these multi-generational regional communities, through engaging exhibitions and dynamic programs.

Additionally, the purpose of the Museum's Repatriation Policy is to advance both Museum and community relationships with native peoples and to provide guidelines for compliance with federal law embodied in the Native American Graves Protection and Repatriation Act (Public Law 101-601). It is intended to serve as both a guide and a tool in the advancement of cultural sensitivity. By its nature, this is a flexible document which should be reviewed and revised on a regular basis. The last time the policy was reviewed was in 2006.

Museum Director Lemke stated that this presentation to the Museum Governing Board provided a review to the policy as well as the Museum Code of Ethics cited in the document. Subsequent Governing Board meetings will continue to highlight staff work and responsibilities to the collection of Brown County.

Numerous questions were asked and discussion ensued; Sandy Juno requested an annual report to be provided to the committee. Museum Director Lemke acknowledged this request and agreed that an annual report would be an appropriate manner to update the committee and community.

4. Museum Directors Report. Museum Director Lemke was happy to report programming is 2016 is fully underway now that we have all of the positions filled. Staff retooled Explorer Saturday programming, brought back the successful Winter Warm Up Music at the Museum, launched Exhibits Exposed a personalized museum experience in January and Hard Core History a traditional program based on audience survey request.

Museum Director Lemke also stated museum partnerships and networks are growing—these include Brown County Federation of History Museums, Heritage Hill, Cats Anonymous, Bay Area Humane Society, NEW Zoo, Parks and HWY departments. Future months will bring updates specifically to Parks and public archaeology programming.

It was reported that 2016 promotions have a greater focus on the Neville's strategic message of Bridging Communities, Connecting Generations while reestablishing lost/broken networks, developing new strategic network partners such as the work with the Feline Fine exhibit and with some exhibit specific promotions. WFRV is the media sponsor for Ice Age Imperials, Eyes on the Sky NE WI Astronomy and Holiday Memories. WBAY is the media sponsor for Life and Death at Fort Howard.

Museum Director Lemke announced the last phase of the funding plan Visitor Experience and Architectural Exhibition Master Plan that was unanimously approved at the July 2014 Education and Recreation Committee Meeting is progressing forward. Purchasing has provided a timeline that has vendor selection compete by the end of April 2016. The vendor selected for this project will develop the conceptual design for an integrated, immersive, and flexible exhibition experience for Neville Public Museum visitors.

Additionally, the vendor is charged with reviewing all existing exhibition spaces and developing an architectural design of all exhibit and exhibit related areas including audio-visual or interactive components. This exhibition master plan supports the Museum's Strategic Purpose of Bridging Communities and Connecting Generations. Discussion ensued; staff was commended on the process and encouraged to continue capturing data to share with the board, full support of the project was noted.

2016 Governing Board Meeting Dates

Monday, April 11, 2016
Monday, May 9, 2016
Monday, June 13, 2016
Monday, July 11, 2016
Monday, August 8, 2016
Monday, September 12, 2016
Monday, October 10, 2016
Monday, November 14, 2016
Monday, December 12, 2016

5. Such other matters as authorized by law:

Next meeting of the Neville Public Museum Governing Board will be **Monday, March 14, 2016 at 4:30pm.**

6. Adjournment. Motion to adjourn made at 5:33PM by Erik Hoyer and seconded by Kramer Rock. Vote taken. MOTION APPROVED UNANIMOUSLY

Minutes
BROWN COUNTY PLANNING COMMISSION
BOARD OF DIRECTORS
Wednesday, November 4, 2015
Green Bay Metro Transportation Center
901 University Avenue, Commission Room
Green Bay, WI 54302
6:30 p.m.

ROLL CALL:

Paul Blindauer	<u>Exc</u>	Mark Handeland	<u>X</u>	Debbie Schumacher	<u>Exc</u>
James Botz	<u>Exc</u>	Matthew Harris	<u>X</u>	Ray Tauscher	<u>X</u>
Brian Brock	<u>X</u>	Frederick Heitl	<u>X</u>	Lanny Tibaldo	<u>Exc</u>
William Clancy	<u>Exc</u>	Phil Hilgenberg	<u>X</u>	Jason Ward	<u>Exc</u>
Norbert Dantine, Jr.	<u>X</u>	Kathleen Janssen	<u>X</u>	Dave Wiese	<u>Exc</u>
Bernie Erickson	<u>X</u>	Dotty Juengst	<u>X</u>	Reed Woodward	<u>Exc</u>
Kim Flom	<u>X</u>	Patty Kiewiz	<u>X</u>	City of Green Bay (Vacant)	
Steve Gander	<u>X</u>	Michael Malcheski	<u>X</u>	City of Green Bay (Vacant)	
Adam Gauthier	<u>X</u>	Dan Robinson	<u>X</u>		
Steve Grenier	<u>X</u>	Terry Schaeuble	<u>Exc</u>		

OTHERS PRESENT: Chuck Lamine, Cole Runge, Peter Schleinz, and Kathy Meyer

1. Approval of the minutes of the October 7, 2015, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by N. Dantine and seconded by P. Kiewiz to approve the minutes of the October 7, 2015, regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. Discussion and approval of the 2016 Transportation Planning Work Program.

C. Runge summarized the significant transportation planning issues in 2016.

- MPO Long-Range Transportation Plan Performance Measures Implementation
- Coordinated Public Transit – Human Services Transportation Plan Update
- Brown County Bicycle and Pedestrian Plan Update
- EIS for Transportation improvements in the southern portion of the Green Bay Metropolitan Area.

C. Runge stated that 2016 Public Works budget approved \$55,000 for engineering services work for the EIS's Interstate Access Justification Report (IAJR).

D. Robinson asked about the county's past and current policies for funding on-street bicycle facilities.

C. Runge stated that the county used to pay for half of the cost of five-foot bicycle lanes for urban street projects and for the entire cost of five-foot paved shoulders for rural road projects. C. Runge noted that this has changed over the last few years, and the policy is now that the county pays half of the cost of paving an additional three feet outside of the driving lanes for urban street projects and the entire cost of paving a three-foot shoulder for rural road projects. If communities want complete on-street bicycle lanes or paved shoulders, they now must cover the remaining cost.

A motion was made by D. Juengst and seconded by D. Robinson to approve the 2016 Transportation Planning Work Program. Motion carried.

3. Discussion and approval of local assistance contract for Village of Pulaski Comprehensive Plan Update.

C. Lamine stated that the contract with the Village of Pulaski is to update the Village of Pulaski's Comprehensive Plan and to develop a plan chapter that will serve as a Park and Outdoor Recreation Plan Update. Total contract cost is \$29,582. The project will begin in 2016 and is scheduled to be completed in 2017. The Village has already approved the contract.

M. Harris questioned the staff time and mileage reimbursement rates and asked if the rates were 2015 or 2016 figures.

C. Lamine and C. Runge indicated that the rates are 2015. Normally we have charged at the rates in the year we do the work in. C. Runge explained that typically the rates from year to year don't fluctuate by much, so the rate difference in 2016 will be negligible.

A motion was made by B. Erickson and seconded by M. Malcheski to approve the local assistance contract for the Village of Pulaski Comprehensive Plan Update. Motion carried.

4. Discussion and approval of Amendment to the Agreement Between Wisconsin Department of Natural Resources and Brown County Planning Commission for Water Quality Management Planning Assistance.

P. Schleinzer summarized the amendment for an additional \$10,000 in grant funding.

A motion was made by D. Robinson and seconded by M. Harris to accept the Amendment to the Agreement Between Wisconsin Department of Natural Resources and Brown County Planning Commission for Water Quality Management Planning Assistance. Motion carried.

5. Directors Report.

C. Lamine apologized that the agenda packets were received late. C. Lamine explained that there was a procedural change in how our mail is handled.

C. Lamine stated that the department's 2016 budget was adopted without modifications.

C. Lamine reported that employee performance evaluations were completed in October.

C. Lamine recognized C. Runge for doing an excellent job of organizing and leading the 2105 MPO/RPC/WisDOT Fall Planning Conference in Green Bay. The conference was well attended and addressed a variety of livability topics.

B. Brock stated that he attended the conference and that he agrees that it was well organized and interesting.

A motion was made by N. Dantinne and seconded by S. Gander to receive and place on file the Directors Report. Motion carried.

6. Brown County Planning Commission staff updates on work activities during the month of October, 2015.

A motion was made by R. Tauscher and by K. Flom to receive and place on file the Brown County Planning Commission staff updates on work activities during the month of October, 2015. Motion carried.

7. Other matters.

S. Grenier introduced and welcomed Kim Flom to the Planning Commission Board of Directors. Kim represents the City of De Pere.

K. Janssen asked S. Grenier if he had contacted state legislators regarding railroad crossings.

S. Grenier stated that he has compiled a list and hopes to bring the group together during the first two weeks of December.

8. Adjourn.

A motion was made by A. Gauthier and seconded by P. Kiewiz to adjourn. Motion carried.

The meeting adjourned at 7:03 p.m.

MINUTES
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
TRANSPORTATION SUBCOMMITTEE
Monday, January 26, 2015
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL:

(Voting)

Jeff Agee-Aguayo	_____	Patty Kiewiz	_____Exc.
Bill Balke (Vice-Chair)	_____x	Tom Klimek	_____
Craig Berndt	_____x	Daniel Drewery	_____x
Geoff Farr	_____x	Doug Martin (Chair)	_____x
Mike Finn	_____	Tom Miller	_____
Paul Fontecchio	_____x	Rebecca Nyberg	_____x
Steve Grenier	_____	Eric Rakers	_____x
Ed Kazik	_____	Derek Weyer	_____Exc.

(Non-voting)

Dwight McComb (FHWA – Madison)	_____
Philip Gritzmacher (WisDOT – Madison)	_____x
Chris Bertch (FTA Region 5)	_____

Others Present: Lisa Conard and Cole Runge.

D. Martin opened the meeting at 10:00 a.m.

ORDER OF BUSINESS:

1. Approval of the December 8, 2014, Transportation Subcommittee meeting minutes.

A motion was made by C. Berndt, seconded by P. Fontecchio, to approve the December 8, 2014, Transportation Subcommittee meeting minutes. Motion carried.

2. Discussion and action regarding proposed revisions to the Green Bay MPO's Surface Transportation Program (STP) Project Prioritization Criteria (proposal with detail attached at the end of the minutes).

C. Runge presented a summary of the draft project prioritization categories and criteria that were identified by the subcommittee at the December 8 meeting. He also presented a potential method of scoring the criteria that staff developed at the request of the subcommittee. C. Runge stated that staff would like to finalize the category and criteria section and begin discussing potential scoring systems at this meeting.

The summary is as follows:

Category and Criteria	Score
1. Multimodal Transportation Safety 1.1 Motorized Crashes, Injuries, and Fatalities 1.2 Non-Motorized Crashes, Injuries, and Fatalities 1.3 Highway/Street Rail Crossing 1.4 School Activity 1.5 Emergency Response 1.6 Safety Improvements	Possible Points: 25 0-5 0-5 0-4 0-4 0-3 0-4
2. Multimodal Transportation Planning and Facilities 2.1 Pedestrian 2.2 Bicycle 2.3 Public Transportation (Transit and Paratransit) 2.4 Rail Service 2.5 Air Travel 2.6 Waterborne Transportation	Possible Points: 25 (-2)-6 (-2)-6 0-4 0-3 0-3 0-3
3. Transportation System Sustainability and Livability 3.1 Environmental Justice (EJ) Area 3.2 Recreational Opportunity 3.3 Consistency with Adopted Plans 3.4 Land Use Impacts and Context Sensitivity 3.5 Economic Benefit 3.6 Years in the Transportation Improvement Program (TIP)	Possible Points: 25 0-4 0-3 0-7 0-5 0-3 1-3
4. Congestion Reduction and System Efficiency 4.1 Annual Average Daily Traffic (AADT) 4.2 Route Significance 4.3 Maintenance Scope 4.4 Level of Service (LOS) 4.5 Existing Deficiency	Possible Points: 25 1-5 1-5 0-5 (-2)-5 0-5

Discussion occurred regarding the categories and criteria portion of the proposal. All agreed that the categories and criteria were consistent with the goals and objectives that have been developed for the MPO's 2045 Long-Range Transportation Plan.

A motion was made by E. Rakers, seconded by P. Fontecchio, to approve the project prioritization categories and criteria. Motion carried.

3. Discussion regarding the point values assigned to the Green Bay MPO's revised STP Project Prioritization Criteria.

C. Runge stated that he assigned a possible 25 points to each of the four categories and subdivided the points among the corresponding criteria.

E. Rakers stated that the point system developed by MPO staff appears to be acceptable as presented.

P. Fontecchio handed out a marked up copy of the categories and criteria with his suggestions for point values. These suggestions are summarized below.

1. Multimodal Transportation Safety ~~25~~ **24 points**
2. Multimodal Transportation Planning and Facilities ~~25~~ **20 points**
3. Transportation System Sustainability and Livability ~~25~~ **22 points**
4. Congestion Reduction and System Efficiency ~~25~~ **34 points**

E. Rakers stated that the proposal presented by P. Fontecchio appears to favor county highways.

P. Fontecchio stated that this was not his intention.

C. Berndt suggested that points be assigned to the four categories in the following manner:

1. Multimodal Transportation Safety **25 20 points**
2. Multimodal Transportation Planning and Facilities **25 20 points**
3. Transportation System Sustainability and Livability **25 25 points**
4. Congestion Reduction and System Efficiency **25 35 points**

Discussion occurred regarding possible point assignment scenarios. Following this discussion, C. Runge suggested that the subcommittee members review the scoring summary once again in light of today's discussion and prepare comments to discuss at the subcommittee's next meeting. The subcommittee members agreed.

Subcommittee members requested staff to evaluate several road projects that are currently in the TIP using staff's proposed point structure. The results of this evaluation may help to determine if staff's proposed structure will work or if other scoring scenarios should be considered.

C. Runge stated that staff will complete this evaluation.

D. Martin stated that C. Runge did a fantastic job developing the proposed scoring summary and point values.

4. Any other matters.

C. Runge stated that the new roundabout at the intersection of Hoffman Road and Libal Street in the Village of Allouez was designed well. This roundabout has much better horizontal deflection at the entry points than the nearby Allouez Avenue - Libal Street roundabout, which means that the likelihood of many types of crashes will be lower at the Hoffman-Libal roundabout than at the Allouez-Libal roundabout. He stated that the 2007-2009 and 2010-2012 intersection crash studies that were developed by MPO staff found that many crashes at the Allouez-Libal roundabout appear to be related to eastbound drivers entering the roundabout at relatively high speeds, and these high entry speeds are possible because the horizontal deflection at the eastbound approach is minimal.

Members of the subcommittee agreed that eastbound vehicles enter the Allouez Avenue - Libal Street roundabout at high speeds and that this has led to crashes. The deflection is noticeably less at this roundabout, and eastbound vehicles are likely traveling fast because they are going downhill as they approach the intersection.

E. Rakers asked if MPO staff intends to complete a bicycle parking inventory as stated in the MPO's Congestion Management Process (CMP).

C. Runge stated that staff intends to complete this inventory, and staff will coordinate with representatives of each community during this project.

E. Rakers stated that De Pere staff is considering methods of improving pedestrian crossings at the Claude Allouez Bridge roundabout. This is being done at the direction of a De Pere alderperson. He asked C. Runge if he is available to discuss possible methods of improving these crossings.

C. Runge stated that he would be happy to discuss this with E. Rakers and other De Pere staff.

The next meeting of the Transportation Subcommittee will be held:

Tuesday, February 24, 2015
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

5. Adjourn.

A motion was made by C. Berndt, seconded by E. Rakers, to adjourn. Motion carried.

The meeting adjourned at 11:03 a.m.

(DRAFT) MINUTES
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
TRANSPORTATION SUBCOMMITTEE
Tuesday, February 24, 2015
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL:

(Voting)

Jeff Agee-Aguayo	_____	Patty Kiewiz	_____
Bill Balke (Vice-Chair)	_____	Tom Klimek	<u> X </u>
Craig Berndt	<u> X </u>	Daniel Drewery	_____
Geoff Farr	<u> X </u>	Doug Martin (Chair)	<u> X </u>
Mike Finn	_____	Tom Miller	_____
Paul Fontecchio	<u> X </u>	Rebecca Nyberg	<u> X </u>
Steve Grenier	<u> X </u>	Eric Rakers	<u> X </u>
Ed Kazik	<u> X </u>	Derek Weyer*	<u> X </u>

(Non-voting)

Dwight McComb (FHWA – Madison)	<u> Exc </u>
Philip Gritzmacher (WisDOT – Madison)	<u> X </u>
Chris Bertch (FTA Region 5)	_____

Others Present: Lisa Conard, Kathy Meyer, Cole Runge, and Lynn Warpinski* (WisDOT NE Region) for Derek Weyer.

D. Martin opened the meeting at 10:00 a.m.

ORDER OF BUSINESS:

1. Approval of the January 26, 2015, Transportation Subcommittee meeting minutes.

A motion was made by S. Grenier, seconded by E. Rakers, to approve the January 26, 2015, Transportation Subcommittee meeting minutes. Motion carried.

2. Recommendation to the BCPC Board of Directors regarding a Major Amendment #2 to the 2015-2019 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.

L. Conard stated that the Wisconsin Department of Transportation requested that the Brown County Planning Commission Board of Directors/Green Bay MPO amend the 2015-2019 TIP to incorporate the design and reconstruction of the CTH MM Bridge over Bower Creek in the Town of Ledgeview. The project design will occur in 2015 and reconstruction will occur in 2017. Due to a shift in federal funds, the county will now provide 100% of the funding for the design of the CTH EE bridge in the Village of Hobart. A public hearing will

be held on March 4, 2015, before the Brown County Planning Commission Board of Directors.

P. Fontecchio, representing Brown County Public Works, is in favor of the amendment as presented by staff.

A motion was made by S. Grenier, seconded by P. Fontecchio, to recommend approval to the BCPC Board of Directors regarding Major Amendment #2 to the 2015-2019 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area. Motion carried.

3. Discussion and possible action regarding the point values assigned to the Green Bay MPO's revised STP Project Prioritization Criteria.

C. Runge stated that at January's meeting, members approved the project rating categories and criteria.

C. Runge asked if the members were satisfied with the results of the project scoring exercise that staff completed using the scoring system that was proposed at the January meeting. He also asked if the members had questions / comments about the project scoring process.

P. Fontecchio stated that he continues to believe that more points should be assigned to the Congestion Reduction and System Efficiency category and that fewer points should be assigned to the Multimodal Transportation Planning and Facilities category.

C. Berndt stated that more focus should be on road conditions. He also stated that he agrees with P. Fontecchio.

E. Rakers stated that he is satisfied with the scoring system as proposed.

G. Farr stated that he believes the proposed scoring system makes sense.

Additional discussion occurred regarding the proposed scoring system. Following this discussion, D. Martin suggested that staff compile all documents from over the last several months and create one comprehensive document to bring to the next meeting as an action item for approval. The members agreed with this suggestion.

C. Runge stated that staff will develop this document for the next meeting.

4. Any other matters.

L. Warpinski stated that the 2015-2020 Urban and Rural Surface Transportation Programs (STPs) and the Local Bridge Program will begin soliciting applications at the end of February. Look for updated information on the WisDOT Local Programs Website for the official kick-off later this week.

L. Warpinski stated that the WisDOT NE Region will be hosting an STP Urban/Rural and Local Bridge Program Symposium on April 7th at the WisDOT NE Region office in Green

Bay. More information will be shared directly with the locals about this event within the next few weeks.

The next meeting of the Transportation Subcommittee will be held in March or April of 2015.

5. Adjourn.

A motion was made by E. Rakers, seconded by G. Farr, to adjourn. Motion carried.

The meeting adjourned at 10:30 a.m.

MINUTES
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
TRANSPORTATION SUBCOMMITTEE
Monday, March 30, 2015
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL:

(Voting)

Jeff Agee-Aguayo	_____	Patty Kiewiz	<u> X </u>
Bill Balke (Vice-Chair)	_____	Tom Klimek	_____
Craig Berndt	<u> X </u>	Daniel Drewery	_____
Geoff Farr	_____	Doug Martin (Chair)	_____
Mike Finn	_____	Tom Miller	_____
Paul Fontecchio	<u> X </u>	Rebecca Nyberg	<u> X </u>
Steve Grenier	_____	Eric Rakers	<u> X </u>
Ed Kazik	_____	Derek Weyer*	<u> X </u>

(Non-voting)

Dwight McComb (FHWA – Madison)	_____
Philip Gritzmacher (WisDOT – Madison)	_____
Chris Bertch (FTA Region 5)	_____

Others Present: Lisa Conard, Kathy Meyer, Cole Runge.

C. Runge opened the meeting at 10:00 a.m.

ORDER OF BUSINESS:

C. Runge opened the meeting by stating that the Chair and Vice Chair could not attend today's meeting and asked the members if they would like staff to facilitate the meeting.

A motion was made by E. Rakers, seconded by P. Kiewiz, to have staff facilitate the meeting. Motion carried.

1. Approval of the February 24, 2015, Transportation Subcommittee meeting minutes.

A motion was made by P. Fontecchio, seconded by P. Kiewiz, to approve the February 24, 2015, Transportation Subcommittee meeting minutes. Motion carried.

2. Discussion and action regarding the point values assigned to the Green Bay MPO's revised Surface Transportation Program – Urban (STP-U) Project Prioritization Criteria.

A motion was made by E. Rakers, seconded by C. Berndt, to recommend approval of the proposed STP-U project scoring system to the BCPC Board of Directors by members present, and have staff offer the members who were not present at today's meeting an opportunity to support or object to the proposed scoring system via email before the scoring system is presented to the BCPC Board of Directors for final approval on May 6th. If significant objections are received, a Transportation Subcommittee meeting will be scheduled for the week of April 20th for discussion and final approval. Motion carried unanimously.

3. Discussion and possible action regarding the use of STP-U funding for project design activities.

L. Conard asked for the subcommittee's feedback regarding the use of STP-U funding on the design portion of projects. L. Conard stated that it has been an informal policy of this subcommittee to not allocate STP-U funds for the design portion of projects, and this has been the subcommittee's informal policy since the 1980s. However, design is an eligible expense under the program. In the previous program cycle, many of the applicants requested and were awarded funds for design.

Discussion occurred regarding the increasing level of complexity of the design requirements in recent years. The subcommittee members then agreed that the STP-U funds should be able to be used for both design and construction. Several members also indicated that because of the more stringent design requirements, they have turned to private-sector consulting firms to complete the required work.

No action was taken.

4. Any other matters.

None.

5. Adjourn.

A motion was made by P. Fontecchio, seconded by C. Berndt, to adjourn. Motion carried.

The meeting adjourned at 10:25 a.m.

MINUTES
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
TRANSPORTATION SUBCOMMITTEE
Monday, May 18, 2015
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL:

(Voting)

Jeff Agee-Aguayo		Ed Kazik	<u>X</u>
Bill Balke (Vice-Chair)	<u>X</u>	Patty Kiewiz	<u>X</u>
Craig Berndt	<u>X</u>	Tom Klimek	<u>Exc.</u>
Dan Drewery		Doug Martin (Chair)	<u>Exc.</u>
Geoff Farr		Tom Miller	
Mike Finn		Rebecca Nyberg	<u>X</u>
Paul Fontecchio		Eric Rakers	<u>X</u>
Steve Grenier	<u>X</u>	Derek Weyer	<u>Exc.</u>

(Non-voting)

Dwight McComb (FHWA – Madison)	
Philip Gritzmacher (WisDOT – Madison)	<u>Exc.</u>
Chris Bertch (FTA Region 5)	

Others Present: Sandy Carpenter (WisDOT Northeast Region Office), Lisa Conard, Kathy Meyer, Cole Runge, and Nicholas Uitenbroek (for Paul Fontecchio).

B. Balke opened the meeting at 10:00 a.m.

ORDER OF BUSINESS:

1. Approval of the March 30, 2015, Transportation Subcommittee meeting minutes.

A motion was made by E. Kazik, seconded by S. Grenier, to approve the March 30, 2015, Transportation Subcommittee meeting minutes. Motion carried.

2. Discussion regarding the Green Bay MPO's new Surface Transportation Program – Urban (STP-U) project prioritization process and application form.

C. Runge stated that the Planning Commission approved the new criteria and scoring system on May 6. He also stated that the Planning Commission commended the Transportation Subcommittee and staff for their work on this project.

C. Runge reviewed the MPO's new Surface Transportation Program–Urban (STP-U) project application form that was revised to correspond with the new STP-U project evaluation criteria and scoring system. The form can be completed and submitted electronically.

S. Greiner suggested adding text fields in the capacity expansion/preservation project portion of the form. This will allow applicants to address the number of lanes, presence of bicycle and pedestrian facilities, and other project details in this section of the form.

Discussion occurred about separately identifying program, funding, engineering, and design costs. The subcommittee agreed that it would be helpful to identify oversight and review costs and to create separate lines on the application form for this information.

S. Carpenter stated that she distributed a cost estimating tool to all potential STP-U applicants to assist in estimating engineering and design costs.

S. Carpenter stated that this application form is similar to the DOT's application form.

L. Conard stated that the deadline to submit applications to MPO staff is June 10, 2015.

C. Runge stated that the MPO's new STP-U project application form asks for information that WisDOT needs to begin processing potential projects. MPO staff designed the form this way to prevent applicants from having to also complete a WisDOT form until after their projects have been funded. He stated that after MPO staff receives the STP-U applications, they will be forwarded to S. Carpenter. WisDOT's form would only need to be completed for projects that have been funded.

C. Runge indicated that staff will modify the application as discussed and send the revised form out to the potential applicants within the next couple of days.

3. Discussion regarding WisDOT's recent shift from monitoring the STP-U and other local programs to managing the local programs.

C. Runge discussed WisDOT's recent shift from monitoring its local programs to managing the programs. C. Runge stated that in the past, as the MPO, once we received the applications, and they went through the approval process and the policy board approved the projects, the successful applicants would work directly with WisDOT and/or WisDOT's management consultants (MCs). Now, we all need to be kept informed of any changes that are proposed for projects.

C. Runge stated that in the past the MPO had a guaranteed amount of STP-U funds, but now the MPO doesn't have a guaranteed amount. Instead, the MPO receives an annual amount of STP-U funds based on how much STP-U money remains in the MPO's STP-U program. The longer a project's STP-U allocation remains in the MPO's STP-U program, the less additional STP-U money will be received by the MPO each year because remaining balances reduce the MPO's annual STP-U allocation.

S. Carpenter distributed an STP-U Funds Available Illustration. Discussion followed regarding programming and funding available per program cycle.

4. Recommendation to the BCPC Board of Directors regarding a mid-year update of the 2015-2019 Transportation Improvement Program (TIP).

L. Conard stated that beginning this year, MPOs are required to publish a Mid-Year Update of projects contained in the TIP. This will be processed as a Major Amendment. L. Conard stated that WisDOT and FHWA believe that the best time to complete the Mid-Year Update is May/June of each year. Because this is a mid-year update, many of the projects have had adjustments in funding amounts and/or program years. L. Conard stated that staff will be conducting a 15-day public review and comment period starting Wednesday, May 20th. In addition, a public hearing will be held on June 3, 2015, before the Brown County Planning Commission Board of Directors.

Discussion occurred regarding recent changes made to specific projects as identified in the amendment.

A motion was made by C. Berndt, seconded by E. Kazik, to recommend approval to the BCPC Board of Directors regarding the Mid-Year Update - Amendment #3 to the 2015-2019 Transportation Improvement Program (TIP). Motion carried.

5. Any other matters.

None.

6. Adjourn.

A motion was made by E. Kazik, seconded by E. Rakers, to adjourn. Motion carried.

The meeting adjourned at 11:14 a.m.

Minutes
BROWN COUNTY PLANNING COMMISSION BOARD OF DIRECTORS
TRANSPORTATION SUBCOMMITTEE
Monday, September 14, 2015
Green Bay Metro Transportation Center
901 University Avenue
Green Bay, Wisconsin
10:00 a.m.

ROLL CALL:

(Voting)

Bill Balke (Vice-Chair)	<u> x </u>	Tom Klimek	<u> x </u>
Craig Berndt	<u> x </u>	Doug Martin (Chair)	<u> x </u>
Dan Drewery	<u> </u>	Tom Miller	<u> </u>
Geoff Farr	<u> </u>	Rebecca Nyberg	<u> x </u>
Paul Fontecchio	<u> x </u>	Eric Rakers	<u> x </u>
Steve Grenier	<u> x </u>	Brandon Robinson	<u> x </u>
Ed Kazik	<u> x </u>	Derek Weyer	<u> </u>
Patty Kiewiz*	<u> x </u>	Vacant – Oneida Nation	<u> </u>

(Non-voting)

Dwight McComb (FHWA – Madison)	<u> x </u>
Philip Gritzmacher (WisDOT – Madison)	<u> x </u>
Chris Bertch (FTA Region 5 - Chicago)	<u> </u>

Others Present: Lisa J. Conard, *Essie Fels for Patty Kiewiz, and Cole Runge

ORDER OF BUSINESS:

Chair D. Martin called the meeting to order at 10:00 a.m.

1. Approval of the May 18, 2015, Transportation Subcommittee meeting minutes.

A motion was made by S. Greiner, seconded by P. Fontecchio, to approve the May 18, 2015, Transportation Subcommittee meeting minutes. Motion carried unanimously.

2. Recommendation to the BCPC Board of Directors regarding the Draft 2016 Transportation Planning Work Program.

C. Runge provided an overview of several major projects identified in the draft 2016 Transportation Planning work Program:

MPO Long-Range Transportation Plan Performance Measures Implementation

The MPO's 2045 Long-Range Transportation Plan includes a list of transportation system performance measures. These measures address:

- Transportation Structures and Pavement Condition
- Transportation Safety
- Highway and Street Operation, Safety, and Accessibility
- Bicycle and Pedestrian Facilities
- Public Transportation
- Transportation Services for Seniors and People with Disabilities
- Freight Transportation

In 2016, MPO staff will work to achieve the performance measures' goals and objectives by implementing the strategies identified in the long-range plan. Staff will also monitor progress toward the achievement of the goals and objectives through the development of an annual transportation system performance measures report.

Coordinated Public Transit - Human Services Transportation Plan Update

The human services transportation provisions of federal transportation legislation aim to improve transportation services for people with disabilities, older adults, and low-income populations by ensuring that communities coordinate the use of federal transportation funds. This coordination is designed to enhance transportation access, minimize the duplication of services, and provide the most cost-effective transportation possible with the resources that are available. Federal transportation legislation also requires that Coordinated Public Transit – Human Services Transportation Plans be developed and updated before counties and other entities can receive money through federal funding sources such as the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.

In 2016, MPO staff will prepare a full update of the county's current Coordinated Public Transit – Human Services Transportation Plan in cooperation with many public and private sector transportation providers as well as representatives of the people who rely on specialized transportation services in Brown County.

Brown County Bicycle and Pedestrian Plan Update

The current Brown County Bicycle and Pedestrian Plan Update was adopted in 2011, and it has been used by state agencies, county departments, and many communities to design facilities and develop plans over the last four years. In 2016, MPO staff will update the plan's goals and objectives, recommendations, and other elements to meet existing design standards and reflect current state, county, and community bicycle and pedestrian priorities.

Environmental Impact Statement (EIS) for Transportation Improvements in the Southern Portion of the Green Bay Metropolitan Area (Non-MPO Activity)

In 2015, MPO staff continued to develop an EIS to identify a preferred method of handling projected transportation demand in the southern portion of the Green Bay Metropolitan Area. Some of the work completed in 2015 included working with a consultant on a traffic analysis to determine if a new interchange can be added to I-41 south of Scheuring Road, facilitating lead agencies meetings with representatives of WisDOT and FHWA, and providing project status reports to the BCPC Board of Directors, participating communities, and other organizations.

In 2016, staff will continue to work with WisDOT, FHWA, Brown County's Public Works Department, communities, and the public to develop the EIS and Interstate Access Justification Report (IAJR).

R. Nyberg asked about the interchange at Scheuring Road and US 41.

C. Runge stated that the IAJR is examining if an interchange can be constructed slightly more than one mile south of the existing Scheuring Road interchange.

E. Rakars asked about BCPC staff's discussions with Brown County Public Works Department (PWD) staff regarding PWD's policy for bicycle facilities on county highways.

C. Runge stated that BCPC staff has discussed this policy with PWD staff several times over the last few years. He also stated that perhaps P. Fontecchio could summarize PWD's current bicycle facility policy.

P. Fontecchio stated that PWD's policy is to cost-share with communities for off-street trails and for three feet of pavement outside of the driving lanes. The remaining two feet of pavement needed to create on-street bicycle lanes is the financial responsibility of the communities.

E. Rakers stated that the City of De Pere does not agree with this policy and believes it is contrary to the work of the Transportation Subcommittee and Brown County Planning Commission Board of Directors.

A motion was made by S. Greiner, seconded by E. Kazik, to recommend to the BCPC Board of Directors approval of the Draft 2016 Transportation Planning Work Program. Motion carried unanimously.

3. Recommendation to the BCPC Board of Directors regarding the Draft 2016-2020 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area.

L. Conard provided an overview of the Draft TIP.

L. Conard stated that **\$3,372,879** in Federal Surface Transportation Program-Urban (STP-U) funds were available for qualifying projects scheduled from 2016-2020. L. Conard noted that several funding alternatives were presented in the TIP and that the Transportation Subcommittee could develop its own scenario for consideration.

P. Fontecchio stated that Scenario #1 provided a good balance between public transportation and road construction distribution. S. Grenier agreed.

R. Nyberg asked about the CTH XX (Bellevue St) project and the need to be consistent with bike facilities from one community to another.

P. Fontecchio stated that the CTH XX project includes full bicycle lanes. He also stated that Brown County PWD typically includes full bicycle lanes in projects that utilize STP funding.

B. Balke asked about STP-U funding and how often it is used to fund non-roadway projects.

L. Conard noted that the last TIP project cycle (2014-2018) was the first time a public transportation project received funding. The STP-U was introduced 20+ years ago. Since that time approximately \$65,000 was spent on planning studies. The balance (or 98-99% of the funds) has been spent on roadway design, construction, reconstruction, or rehabilitation.

P. Fontecchio asked if Green Bay Metro and the Village of Bellevue were comfortable with receiving 57% of the project cost if Scenario #1 was approved.

L. Conard noted that Green Bay Metro has a reserve fund that is used to cover the local share of capital projects (items such as rolling stock, transportation center upgrades, and maintenance equipment). Additional reserve would need to be used to cover the difference between the traditional 80%/20% split vs. 57%/43% as proposed.

B. Balke stated that the village would accept the 57% (\$1,526,673 for design and construction).

L. Conard noted that the design work for both roadway projects is covered at 80% under Scenario #1.

A recommendation was made by D. Martin, seconded by B. Balke, to make a recommendation for approval of the *2016-2020 Transportation Improvement Program (TIP) for the Green Bay Urbanized Area* as prepared and to approve **\$3,372,879** in STP-Urban funding as shown in Funding Scenario #1 on page 86 of the draft TIP and as follows:

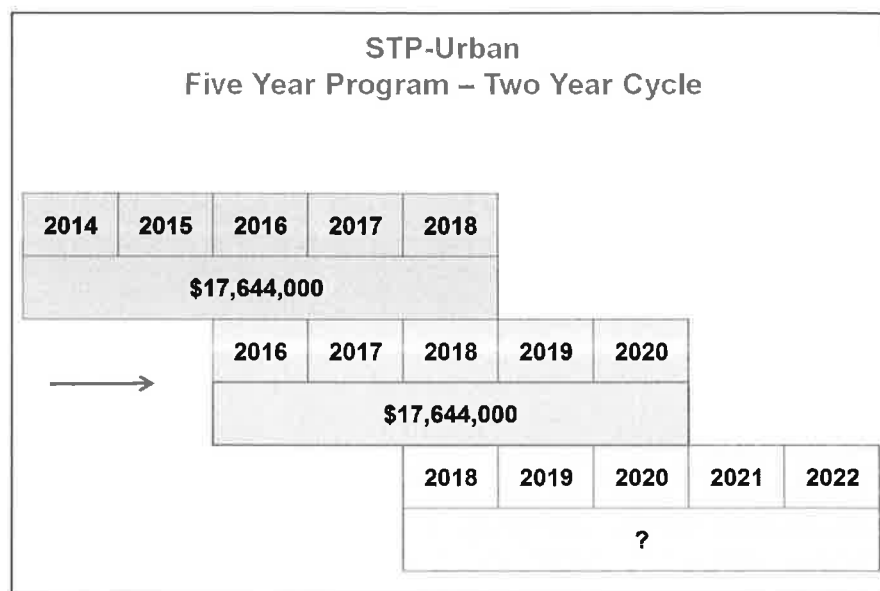
- Green Bay Metro: **\$494,518** to offset the cost of two buses. This represents approximately 57% of the cost of two buses.
- Brown County Public Works Department (partnering with the Village of Bellevue): **\$1,351,688** for engineering and construction of CTH GV from Hoffman Road to STH 172. This represents approximately 80% of design and 57% of reconstruction work.

- Village of Bellevue: **\$1,526,673** for engineering and rehabilitation of Manitowoc Road from Allouez Avenue to Kewaunee Road. This represents 80% of design and 57% of rehabilitation.

In addition to the above, should additional STP-Urban funds become available, consideration will be made to increasing funding to the maximum 80%. Motion carried unanimously.

E. Rakers noted that the sooner local jurisdictions can spend their STP-Urban funding, the more STP-U funding will be available for projects in the next five year program (scheduled for 2017).

L. Conard stated that 2016 is a big spending year. A number of projects in the current program will be completed by the end of 2016. L. Conard provided the following slide via PowerPoint:



The green arrow represents where we are today (identifying \$3,372,879 in projects) to reach the \$17,644,000 capacity.

Any STP-U dollars spent in 2016 or 2017 will be beneficial as we look to the 2018-2022 five year program (project selection in 2017).

L. Conard noted that it is unfortunate that WisDOT requires three years from design to project reconstruction/rehabilitation (2017 design = 2020 reconstruction), because this policy forces the costs associated with reconstruction/rehabilitation to the end of the next program.

L. Conard noted that FHWA will likely transfer the funds requested for the two buses to FTA in 2016, which will remove the buses' STP-U money from the program very quickly.

It was the consensus of the Transportation Subcommittee that MPO staff provide an update periodically as to the status of the five-year program.

C. Runge noted that the Mid-Year TIP Updates that began in 2015 will allow staff to track and report the progress of STP-U spending and program balances.

4. Recommendation to the BCPC Board of Directors regarding the Draft Green Bay MPO 2045 Long-Range Transportation Plan.

L. Conard provided an overview of all the comments MPO staff has received to date. Discussion occurred on the merits of the comments and how to incorporate suggested changes.

A motion was made by E. Rakers, seconded by D. Martin, to recommend to the BCPC Board of Directors approval of the Green Bay MPO 2045 Long-Range Transportation Plan with the following 10 modifications:

- Page 36. Change annual signal *update* to annual signal *assessment* to determine if an update is necessary. Page 81. Same.
- Page 37. Modify plan to state: "construct curb extensions (bump-outs) at intersections where warranted".
- Page 37: Modify plan to state: "consider neighborhood traffic circles as a traffic calming measure where warranted."
- Page 57. Modify plan to increase pavement & driving lane widths for local streets as shown ().

Alternative Street and Right-of-Way Width Standards Summary

Street Type	Right-of-Way Width	Pavement Width (curb face to curb face)	Driving Lane Width	On-Street Parking	Parking Areas Defined by Curbs?
Collectors	60 feet	34 feet	9 - 10 feet	Both Sides	Yes
Local Streets					
No parking allowed	40 feet	(23) 18 feet	(10) 9 feet	None	No
Parking on one side	46 - 48 feet	(28) 22 - 24 feet	(10) 14 - 16 feet travel lane	One Side	If Needed
Parking on both sides	50 - 52 feet	(32) 26 - 28 feet	(10) 10 - 12 feet travel lane	Both Sides	If Needed
Alleys	16 feet	12 feet	---	---	---

- Page 129. Update Fiscal Constraint Demonstration per WisDOT's recent correspondence to reflect an Expenditure Inflation Rate of 2.3% and a Federal Revenue Inflation Rate of 1.0%.
- Page 135: Add the following recommendation: "Encourage and continue to develop bicycle and pedestrian safety and enforcement programs."
- Page 135: Add the following recommendation: "Develop criteria to determine where bump-outs and crosswalks are warranted."
- Page 135: Add the following recommendation: "Develop criteria to determine where neighborhood traffic circles should be installed."
- Page 135: Add the following recommendation: "Add a member to the Transportation Subcommittee who represents law enforcement and/or traffic safety."
- Page 136: Add the following recommendation: "Encourage the Chamber of Commerce and the public and private sector representatives who served on Brown County Port/Rail Committee to begin meeting again." The committee was to investigate the feasibility of re-opening a rail ramp in the Green Bay area.

5. Distribution of the MPO's 2015 Transportation System Performance Measures report.

(Note: This report was presented to the BCPC Board of Directors on August 5, 2015)

C. Runge stated that the report is updated annually. If the 2045 LRTP is approved next month as scheduled, staff will include the additional performance measures as outlined in the 2045 LRTP in the 2016 report.

6. Any other matters.

D. Martin noted that local avid bicyclists Peter and Tracy Flucke have recently embarked on a bike ride along the length of the Mississippi River. On a recent return trip from Canada, D. Martin believes he saw them near International Falls, Minnesota.

7. Adjourn.

D. Martin closed the meeting at 11:01 a.m.